



Request for Proposals

Fall 2011 & Spring 2012 Great Dames Discovery Circle Facilitator Community

Please fill out this form as completely as possible. If you have any questions, please call Sharon Hake at 610.389.0610.

When: Fall 2011 & Spring 2012

Details: Great Dames Discovery Circles are small, supportive circles of inspiring and aspiring women. They are focused on bringing out the “inner Great Dame” in all women by sharing expertise, experience and laughter. Hosted on the first Wednesday of each month, in the comfort and intimacy of a private setting, Great Dames Discovery Circles are patterned after the great Salons of the 19th century where people gathered to learn and grow through engaging speakers and conversations.

Each circle is facilitated by a guest expert that shares their expertise to engage thoughtful discussion on a topic of their choice. Additionally, each event features a relevant nonprofit organization selected by the facilitator. All net proceeds from the event go to the featured nonprofit.

Request: We are currently looking for facilitators and topic ideas for our Fall 2011 & Spring 2012 calendars. Programs should be designed to be interactive and discussion-based to engage 20 to 25 participants. All topics will be considered, but especially those that promote the growth of women. Each program has different goals, objectives and audiences. Great Dames will select topics based on timeliness and relevancy of the program topic to our audience.

Our goals are to:

- Provide women with opportunities for practical and relevant education on topics of interest
- Share subject matter expertise with the Great Dames community and give facilitators the opportunity to increase their exposure
- Facilitate the professional and personal development and growth of women leaders
- Provide high quality educational presentations and engage attendees through thoughtful discussion
- Promote greater awareness of the missions of relevant nonprofit organizations and make a donation to featured nonprofits

Responsibilities of the Facilitator include:

- Design and facilitation of the program and all program materials
- Promotion of the program online, throughout networks and through a variety of communication vehicles

Responsibilities of Great Dames include:

- Promotion of the program online, throughout networks and through a variety of communication vehicles
- Planning and coordination of all logistics
- All event materials including food, wine and beverages

Questions: Please direct any additional questions to **Sharon Hake** at SharonHake@Great-Dames.com or 610.389.0610

Deadline: **October 1, 2011**

Submissions: Please send all submissions to **Heather Hake** at HeatherHake@Great-Dames.com

Great Dames Proposal

1. Name: _____ Organization: _____

Area of Expertise: _____

Telephone: Cell () _____ Office () _____

2. Proposed title of session: _____

3. Please provide a brief description of the proposed session:

4. Please describe the type of participant to whom your session will be directed and how they would benefit from attending?

6. Briefly describe the techniques/methods you would use to conduct this session:

7. What special room setup and audiovisual requirements would you have?

8. Have you previously conducted this or a similar presentation? Yes _____ No _____

9. How would you describe your speaking style? (check all that apply)

- | | | | |
|--------------------------|--------------|--------------------------|---------------|
| <input type="checkbox"/> | Educational | <input type="checkbox"/> | Entertaining |
| <input type="checkbox"/> | Informative | <input type="checkbox"/> | Inspirational |
| <input type="checkbox"/> | Motivational | <input type="checkbox"/> | Collaborative |
| <input type="checkbox"/> | Other: _____ | | |

10. Any additional comments or questions?
